

hb solar Canada inc. is one of the largest and fastest growing solar racking and mounting companies in Canada. We supply North American customers with off the shelf and custom designs.

We are looking for an energetic, resourceful, strategic, person to report to the CFO.

Responsibilities:

- Manage all accounting operations including Billing, A/R, A/P, GL, Collections, Cost Accounting, Inventory, ERP
- Preparation of the budget and financial forecasts and report variances in QuickBooks
- Prepare and publish timely monthly financial statements
- Preparation of HST reporting and payments
- Develop and implement internal control policies and procedures
- Support month-end and year-end close process
- Ensure quality control over financial transactions and financial reporting
- Manage and comply with government reporting requirements
- Develop and maintain costing models
- Develop and document business processes and accounting policies to maintain and strengthen internal controls
- Implement and help maintain an ERP system
- Manage payroll and personnel records
- Manage and reconcile bank accounts
- Provide appropriate evaluations and analyses for capital expenditure or other investment opportunities and ensure compatibility with business objectives
- Assist in accounting reviews
- Drive effective internal and external communications related to financial goals, status, financial process improvement efforts, etc.
- Constantly strive to optimize/improve all financial processes and procedures: a “process improvement” mindset is essential
- Additional duties as necessary

Education:

- Professional Certification

Qualifications:

- Proven working experience with 3 + years of overall combined accounting and finance experience
- Knowledge of Canadian GAAP and IFRS accounting standards, purchase accounting and foreign currency
- Extensive knowledge of accounting principles and procedures
- Experience with creating financial statements
- Excellent accounting software user and administration skills in QuickBooks.

- Advanced knowledge of, and technologically adept with Microsoft Office Suite of software
- Excellent written and verbal English
- Exposure to all disciplines of accounting; strong in standard costing in a manufacturing environment and budgeting proficiency

Skills:

- Experience with US GAAP would be an asset
- Must be energetic, collaborative, and challenged by opportunities to develop policies, standards, and processes
- Knowledge of steel, aluminum and hardware components is a plus.
- Experience in logistics and transportation is a plus
- Must be keen to learn fast and function independently
- Excellent interpersonal and organizational skills with the ability to work in a dynamic fast paced environment

Please send Resume to derek@hbsolar.ca . Please indicate **Accounting Job** in the subject line.
Only qualified candidates will be contacted