

# Exhibit Space Contract

Canadian Solar Industries Association

## Solar Canada 2010 Conference & Exposition December 6 & 7, 2010 Metro Toronto Convention Centre Toronto, Ontario

MANAGEMENT USE ONLY



Email to [sharonchester@cansia.ca](mailto:sharonchester@cansia.ca)  
FAX to: 613-736-8938

Booth No. \_\_\_\_\_  
Dimensions \_\_\_\_\_  
Rate (\$CDN) \_\_\_\_\_  
Invoice No \_\_\_\_\_

Please complete/edit any missing information on this form.

### Company Information

Company Name: \_\_\_\_\_ CanSIA Member? \_\_\_\_\_  
Principal Contact: \_\_\_\_\_ Contact Title: \_\_\_\_\_  
Address: \_\_\_\_\_ Address 2: \_\_\_\_\_  
City: \_\_\_\_\_ Prov/State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact Email: \_\_\_\_\_ Company Website: \_\_\_\_\_

### Send Show Bulletins and Manuals To

Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Email: \_\_\_\_\_

### Send Invoices To

Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Email: \_\_\_\_\_

# 10' x 10' Space(s): _____	X	\$ _____	Enter # Spaces x Rate \$ _____
Sponsorship Space(s): _____	X	\$ 0.00	\$ 0.00
Sponsorship Level: _____			Sub Total \$ _____
		Before July 1st	GST (5%) \$ _____
		After July 1st	HST (13%) \$ _____
			TOTAL \$ _____

Booth location is based on "first come, first served". Please choose three locations and we will do our best to place you.

Choices #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_

Payment Options	Credit Card: Master Card <input type="checkbox"/> Visa <input type="checkbox"/>	Cheque payable to Canadian Solar Industries Association <input type="checkbox"/>
Name On Card		
Credit Card Number	Expiry Date	
Signature	Amount \$	

### Payment Terms & Conditions

100% Due when applying.

All prices are subject to 5% GST if paid before July 1<sup>st</sup>  
13% HST if paid after July 1<sup>st</sup> 2010.  
GST/HST # 10686-6973

**Cancellations:** Full payment will be due upon receipt of application and contract. Refund will only be issued if there is a waiting list for booth space. Otherwise, refunds will not be granted, under any circumstances.

**I have read and agree to the Exhibition Terms and Conditions which appear on the reverse side of this contract and will abide by all show regulations and the requirements to prove that I have show insurance coverage as identified in clause 3. A facsimile copy of this contract is binding.**

Authorized Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

# EXHIBITION TERMS AND CONDITIONS

**This agreement is non-assignable. Any attempted assignment of this agreement shall be null and void and shall constitute a breach of this agreement resulting in cancellation**

## 1. Eligibility and Allotment of Space

CanSIA has sole right to determine the eligibility of any company or product for inclusion in the exposition. Space allotments will be made by CanSIA in keeping, if possible, with preferences and priorities of the exhibitor concerning location. CanSIA, however, reserves the right to make reasonable shifts of booth locations.

## 2. Default in Occupancy and Downgrades

It is understood and agreed to by the exhibitor that in the event he fails to install his product in his exhibit space within the time limit set for opening exhibits or fails to pay the space rental at the times specified, or fails to comply with any other provisions concerning use of exhibit space, CanSIA shall have the right to take possession of said space for such purposes as it sees fit and the exhibitor will be held liable for the full rental price of said space.

Downgrades in exhibit space resulting from any failure by the exhibitor to comply with this Exhibit Space Contract will be subject to an administrative charge equal to 25% of the cost of the downgraded space.

## 3. Limitation of Liability

The exhibitor is responsible at its own expense to maintain comprehensive general liability insurance, and where applicable, automobile liability insurance to cover the entire occupancy period, and any additional period during which the exhibitor is permitted access to the Metro Toronto Convention Centre (MTCC), for any purpose related to the event. This certificate of insurance shall be issued by an insurance company licensed to transact business in Canada in form satisfactory to both The Canadian Solar Industries Association (CanSIA), and The Metro Toronto Convention Centre (MTCC). Such insurance shall provide a minimum liability of five million dollars (\$5,000,000.00) for bodily injury and/or property damage in any one occurrence, shall include a cross-liability clause and shall provide that it not be cancelled or materially altered prior to the termination of the Occupancy Period. Automobile liability insurance, where applicable, shall provide third Party liability insurance with a minimum limit of two million dollars (\$2,000,000.00).

## 4. Installation, Exhibiting, Dismantling

Hours and dates for installation, exhibiting and dismantling shall be those specified by CanSIA. Exhibitor shall be liable for all storage and handling charges resulting from failure to remove exhibit material from the show floor at the time specified by CanSIA.

## 5. Display Heights

Display heights must conform to published rules and regulations which will be forwarded to the exhibitor in the Exhibitor Manual approximately 4 months prior to the show.

## 6. Arrangement of Exhibits

CanSIA shall have full discretion and authority in the placing, arrangement and appearance of all items displayed by exhibitor and may require the replacing, rearrangement or redecorating of any item or booth without liability for costs that may accrue to the exhibit or as a result of the action. Plans for specially built displays in variance with regulations contained in the agreement must be submitted to CanSIA for approval. Special pricing may apply.

Exposed parts of displays and/or equipment must be finished or covered in such a manner as not to be unsightly to exhibitors in adjoining booths.

## 7. Storage of Packing Crates and Boxes

Exhibitors will not be permitted to store packing crates and containers in their booths during the period of the show. Properly marked packing materials will be sorted and returned to the booth by service contractors. It is the exhibitor's responsibility to mark and identify his crates.

## 8. Restrictions in Operations of Exhibits

**a) Signs & Illumination** - Signs involving the use of neon or similar gases are prohibited. Electric flashing signs must be low intensity and require prior approval of the specifications of their use by CanSIA.

Should the wording on any sign or area in the exhibitor's booth be deemed by CanSIA to be contrary to the best interest of the show, exhibitor agrees to make such changes as may be requested by CanSIA.

**b) Booth Personnel.** Booth representatives must be dressed in a manner deemed by CanSIA to be in keeping with generally accepted standards of propriety.

**c) Recruiting.** Exhibitor shall not have in his booth any display or signs for purpose of recruiting employees.

**d) Sound.** Amplifiers and other sound generating equipment must be operated at levels which will not interfere with other exhibitors nor add unduly to the general acoustic discomfort.

**e) Noise and Odors.** No excessive noise or obstructive work will be permitted during operating hours of the exposition, nor will excessively noisy displays, nor exhibits generating objectionable odors be allowed.

**f) Lotteries, Contests.** The use of games of chance, lottery devices, musical instruments, carnival barkers and other sideshow practices is permitted with written permission of CanSIA.

**g) Demonstrations, Souvenirs, Samples.** All demonstrations and other sales activities must be confined to the limits of the booth. Distribution of samples, souvenirs, publications etc., is likewise limited to the booth confines.

## 9. Subletting

The exhibitor agrees not to assign, sublet or apportion space, or any part thereof allocated to such exhibitor without prior written permission of CanSIA.

## 10. Care of Premises

Exhibitor is liable for any damage caused to building, floors, walls, columns and to standard booth equipment or other exhibitor's property. Application of labels, tape, paint, lacquer, adhesives or other coatings to building columns, floors and wall or to standard booth equipment is strictly prohibited.

## 11. Safety and Public Policy

**a) Compliance.** The exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, provincial and federal governing bodies concerning fire, safety and health and environmental requirements, together with the rules and regulations of the operators and/or owners of the property wherein the show is held.

**b) Inflammable Materials.** All booth decorations must be flameproof and all hangings must clear the floor.

**c) Electrical Code.** Electrical wiring must conform to the National Electrical code Safety Rules. If inspection indicates that exhibitor's display is not in compliance with these regulations, or otherwise constitutes a fire hazard, the right is reserved to cancel all or such part of the display that is irregular, and effect the removal of same at exhibitor's expense.

## 12. Official Contractor

CanSIA will select official contractors to provide certain services and equipment to exhibitors at the show site during installation, exposition and dismantling. Exhibitors will be advised of these contractors, their services and rates in the official Exhibitors Manual or Kit issued by CanSIA.

Exhibitor agrees to abide by and comply with rules and regulations concerning local unions having agreements with the show facility or with authorized contractors employed by CanSIA. Any dispute or disagreement between exhibitor and official contractor or between exhibitor and a tradesman or union representative, will be referred to CanSIA for resolution which will be binding on all parties to the disagreement.

**13. The exhibitor agrees to remove his exhibit equipment and materials (including fluids) from the show building by the date advised by CanSIA and such removal of materials will be in full compliance with any environmental and other pertinent requirements.** If the exhibitor does not have an authorized disposal service company for the removal of fluids, materials and substances used during the show as may be required by local law, a list from CanSIA may be obtained.

Such removal of materials will be at the sole risk of the exhibitor and in full compliance with any environmental requirements of any regulatory authority and as set out in paragraph 11 above.

**Initial:**

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